

**Marguerite Montgomery Elementary 2017-2018**  
School Site Council Meeting / Junta del Concilio Escolar  
May 30, 2018 / El 30 mayo de 2018  
4:30pm  
Facilitator: Kelly Heung Recorder: Michelle Secrest

Members Present: Jen McNeil, Kelly Heung, Michelle Secrest, Merissa Leamy, Janell Campbell, Ramona Torres, Pam Disney, Lourdes Sanchez, Lupita Hernandez and Corina Galicia

## Minutes

1. **Welcome / Call to order / Sign in / Introductions – 5 minutes**
  - Call to order by Kelly Heung: 4:32
2. **Public comment – 5 minutes**
  - No public comment
3. **Approval of April 18, 2018 minutes – 5 minutes**
  - Minutes stand approved as distributed
4. **Principal report – 10 minutes**
  - Marilyn's position has been filled by Denise Avila.
  - Rocio Almanza is taking a year leave of absence, and Jazmin Rojo will fill her intermediate science position.
  - Dave Plaut, the math coach is leaving.
  - The school board will vote to fund 1.0 counselor positions at all elementary schools tomorrow
  - BUDGET : Increase in Site Title I Funds: 97,000 (2017-18) to 145,000 (2018-19)
  - Jen McNeil surveyed the staff on areas they wanted to see more support. Fifteen staff members wanted more support for counseling/behavior intervention, followed by seven staff members wanting more support with math interventions.
    - Behavior/Counseling: support PBIS by hiring a Para III
    - RTI : Looking to hire a PE teacher instead of a sub
    - Math Support: 6th grade teachers will have about 160 minute a week, since there is one less class for upper grades support, along with providing more para time

### Old Business / Action Items

*Asuntos viejos / Elementos de acción*

5. **Approve School Site Plan (SPSA) – 15 minutes**
  - Jen McNeil shared that there are five goal areas and the following are changes and improvements that have been made:
    - English Language Arts is now written as Language Arts since Spanish is taught too.
    - Progress monitoring is now in Reading, Writing and Speaking/Listening instead of just Reading. There is one standard for each area on the report cards, not only using SBAC Data, but more formative assessments are being used
    - Math: Looking at two instructional strategies instead of five.
    - Climate: Attendance has increased, suspension rate has decreased
  - Motion to approve School Site Plan made by Janell Campbell, seconded by Pam Disney  
Vote: Yes (9), No (0)

6. **Approve MME Site Council Budget – 20 minutes**
  - Motion to approve Site Council Budget made by Michelle Secrest, seconded by Janell Campbell  
Vote: Yes(9), No (0)
  
7. **Committee reports: PTA, ELAC, SPAC, etc. – 10 minutes**

**PTA:** A new executive board, communication position is still open, Montgomery Day and Talent Show coming up.

**ELAC:** No Update

**SPAC:** Chavez is opening bike swap to other schools.

**SACSE:** Hard to hire Special Education teachers-the district has a training program to increase numbers, in the fall there is a parent education night, there will be two groups- one for younger and one for older students.

**DSAF:** Asking for a site representative

**LCAP:** Going up for approval at the board meeting in June
  
8. **Start of Office Term for 2018-2019 MME SSC Members – 5 minutes**
  - Liane Moody and Michelle Secrest will be voting parent members and Callie Lindsay and Erica Strand will be alternates for the next two years  
Motion to approve new members made by Merissa Leamy, seconded by Jen McNeil.  
Vote: Yes (9), No (0)
  
9. **Proposal for 2018-2019 MME SSC meeting dates and times – 5 minutes**
  - Meeting dates for next year were passed out: once a month on Wednesday at 4:30: 9/19, 10/17, 11/7, 12/19, 1/23, 2/20, 4/17, 5/22.
  - Discussion on having all specialist present in one meeting which would make the other meetings fewer and shorter.
  
10. **Announcements – 5 minutes**
  - If you have a check for PTA cash it ASAP.
  
11. **Adjournment**
  - Meeting adjourned by Kelly Heung at : 6 :10

**Marguerite Montgomery Elementary 2017-2018**  
School Site Council Meeting / Junta del Concilio Escolar  
May 30, 2018 / El 30 mayo de 2018  
6:00pm  
Yolo Center for Families (YCFE)

Facilitator: Kelly Heung Recorder: Michelle Secret

Members Present: Jen McNeil, Kelly Heung, Michelle Secret, Merissa Leamy, Janell Campbell, Ramona Torres, Pam Disney, Lourdes Sanchez, Lupita Hernandez and Corina Galicia

## **Minutes**

1. **Welcome / Call to order – 1 minute**
  - Call to order by Kelly Heung: 6:11
2. **Public comment – 1 minute**
  - No Comment
3. **Principal report – 2 minutes**
  - *THANK YOU!*

### **New Business / Action Item**

*Asuntos nuevos / Elementos de acción*

4. **Election of 2018-2019 MME Site Council President - 5 minutes**
  - Motion: Merissa Leamy nominated Michelle Secret for 2018-2019 president, seconded by Kelly Heung. Vote: Yes(10) No(0)
5. **Appreciations – 5 minutes**
  - Thank You to everyone for a great year!
6. **Announcements – 1 minute**
  - No Announcements
7. **Adjournment**
  - Meeting adjourned by Kelly Heung at 6 :16